

Bulk Payments







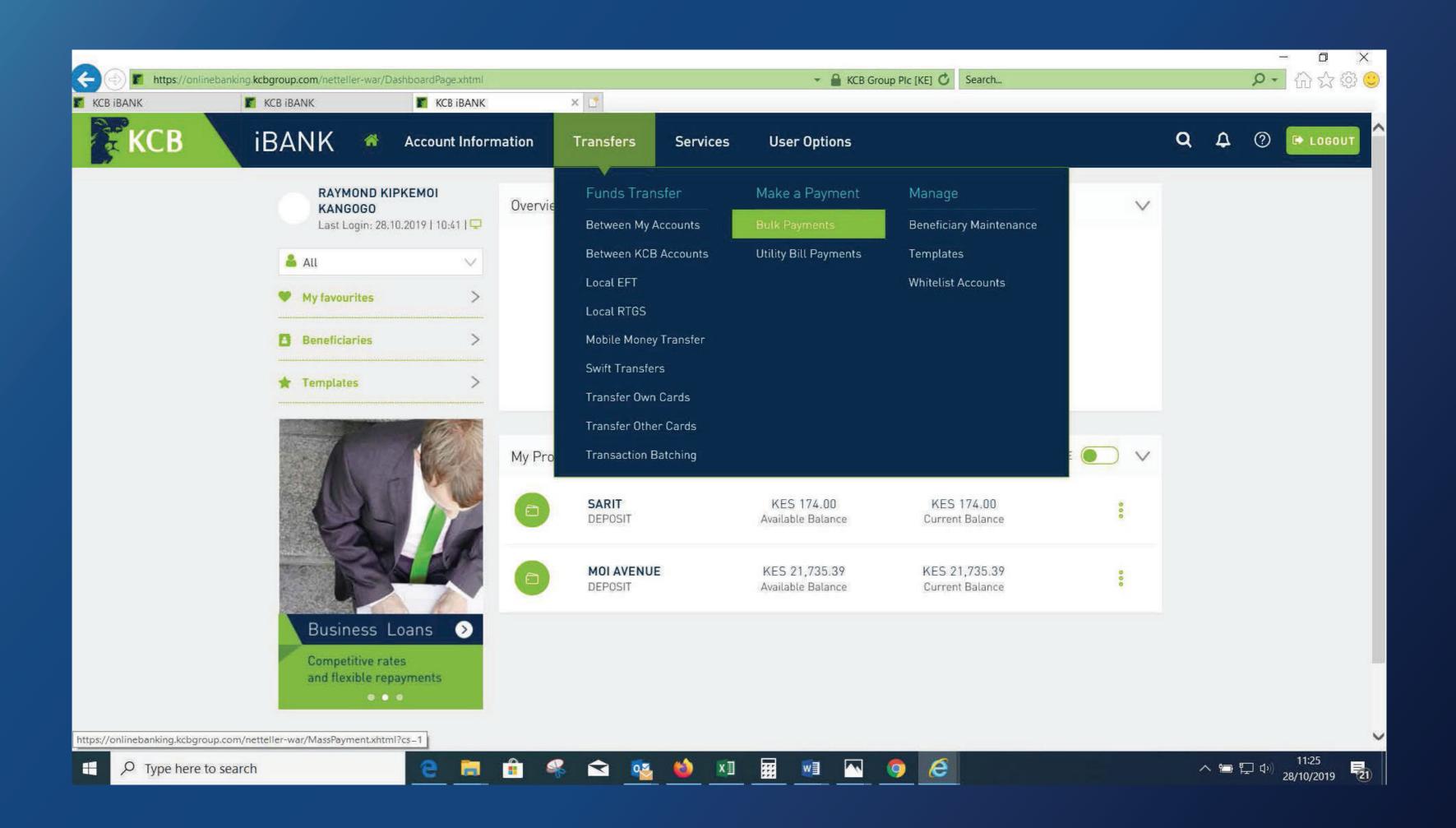








Step 1. Select transfer menu and click on Bulk Payments.





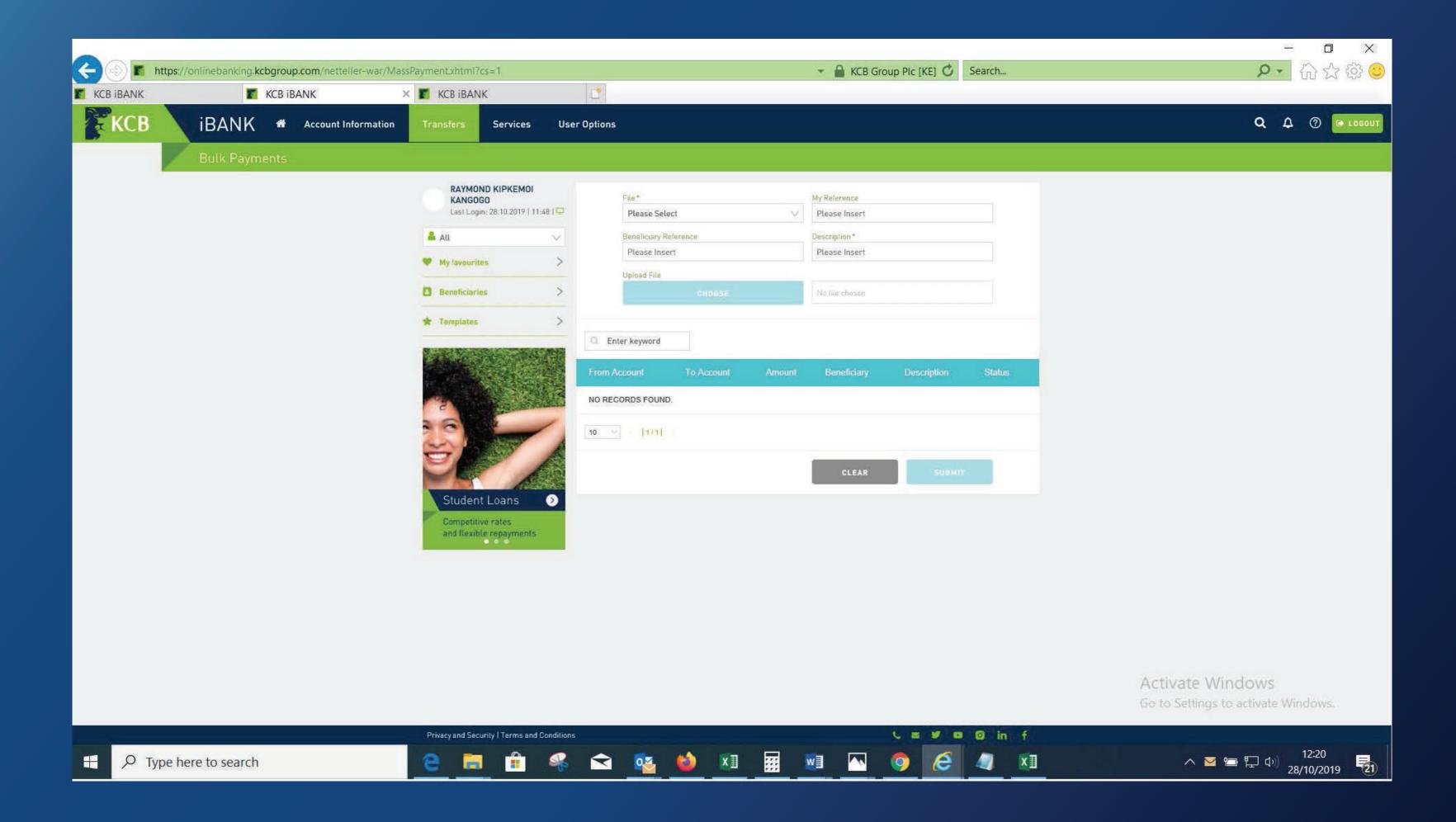








Step 2. Select file (KCB SALARY BENEFICIARY CHARGE), input my reference, beneficiary reference and description









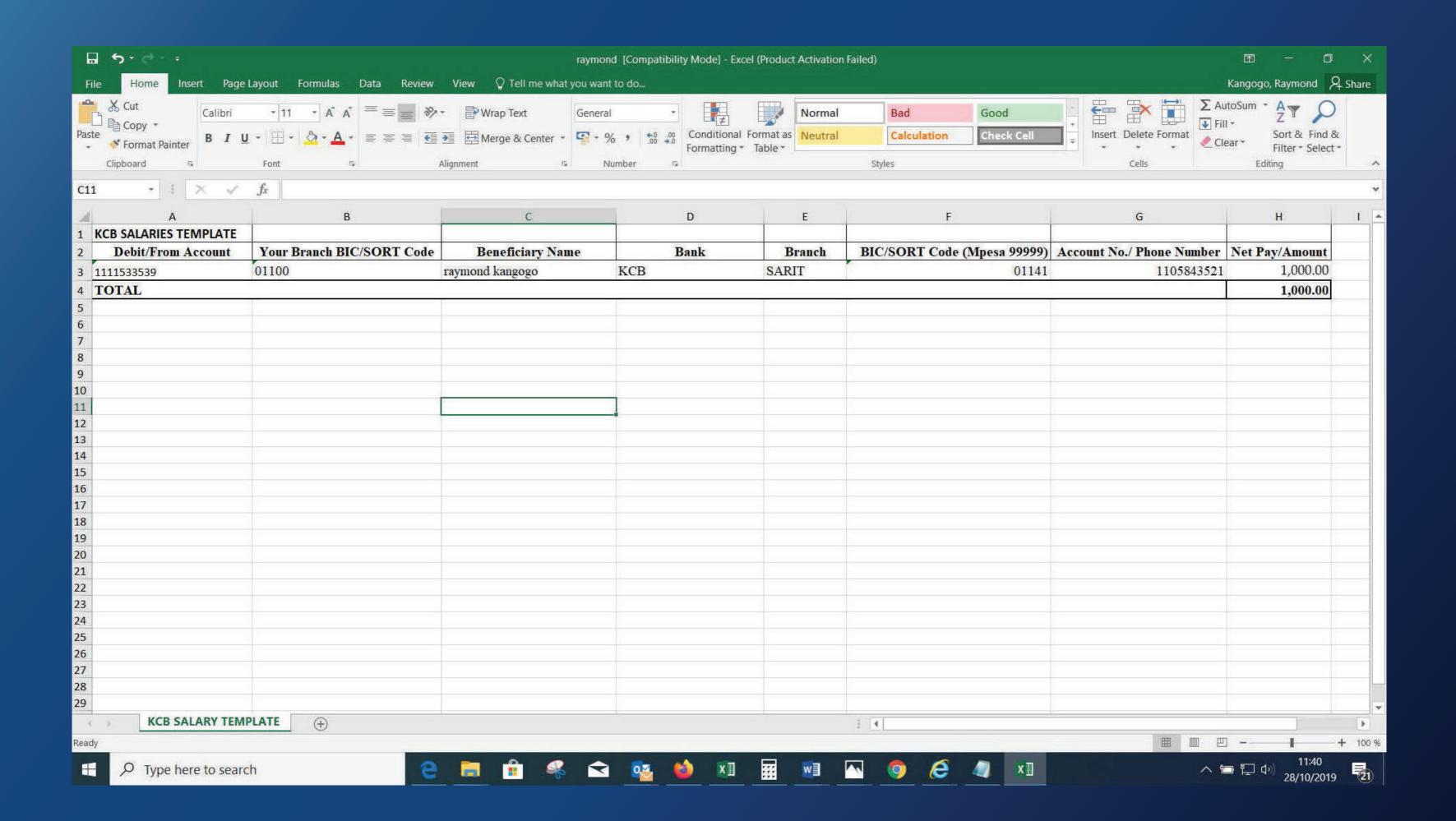






Step 3.

Upload the file to be processed by clicking CHOOSE. Note the file columns should be as shown below and saved as Text (Tab delimited) format

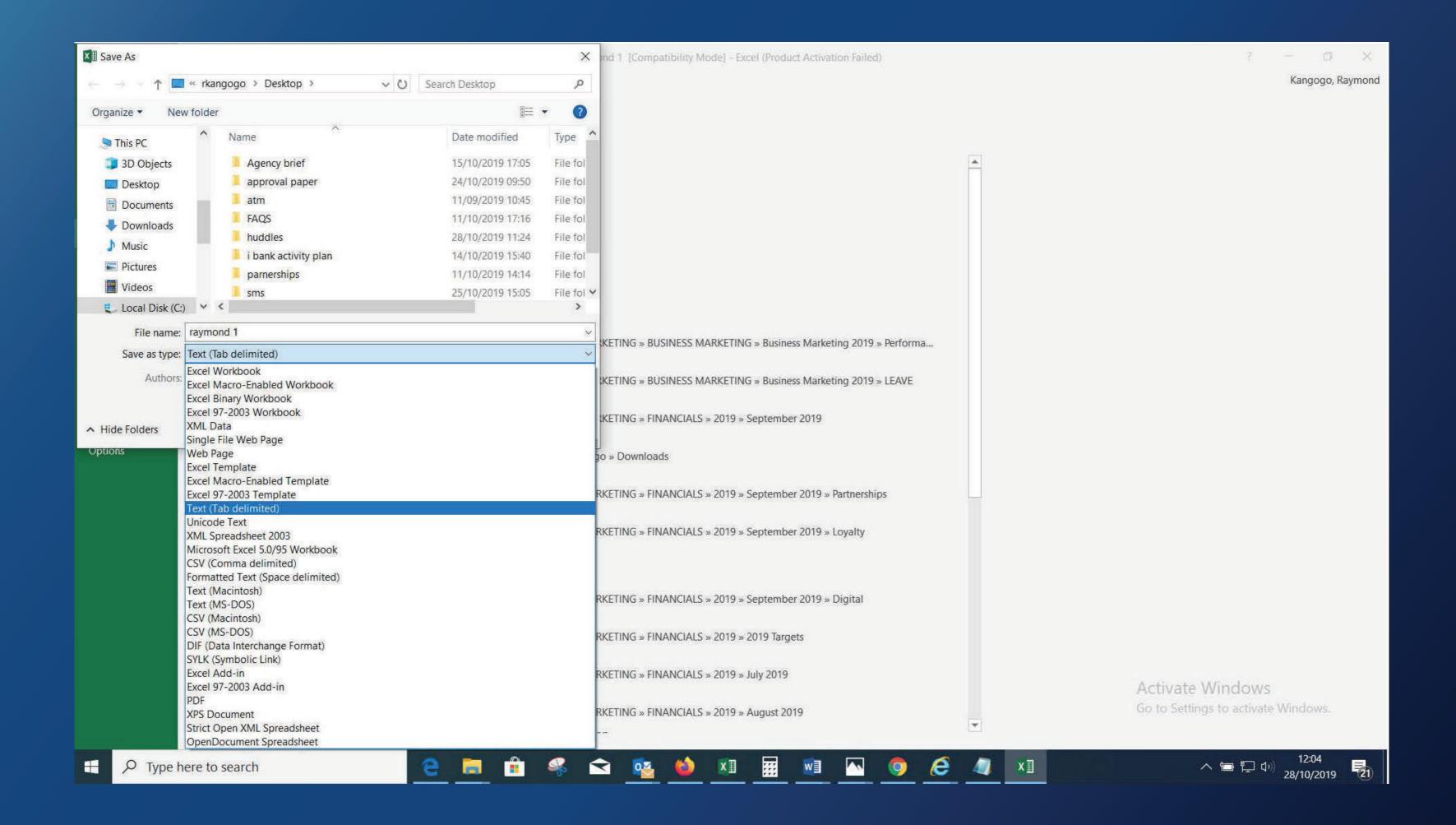
















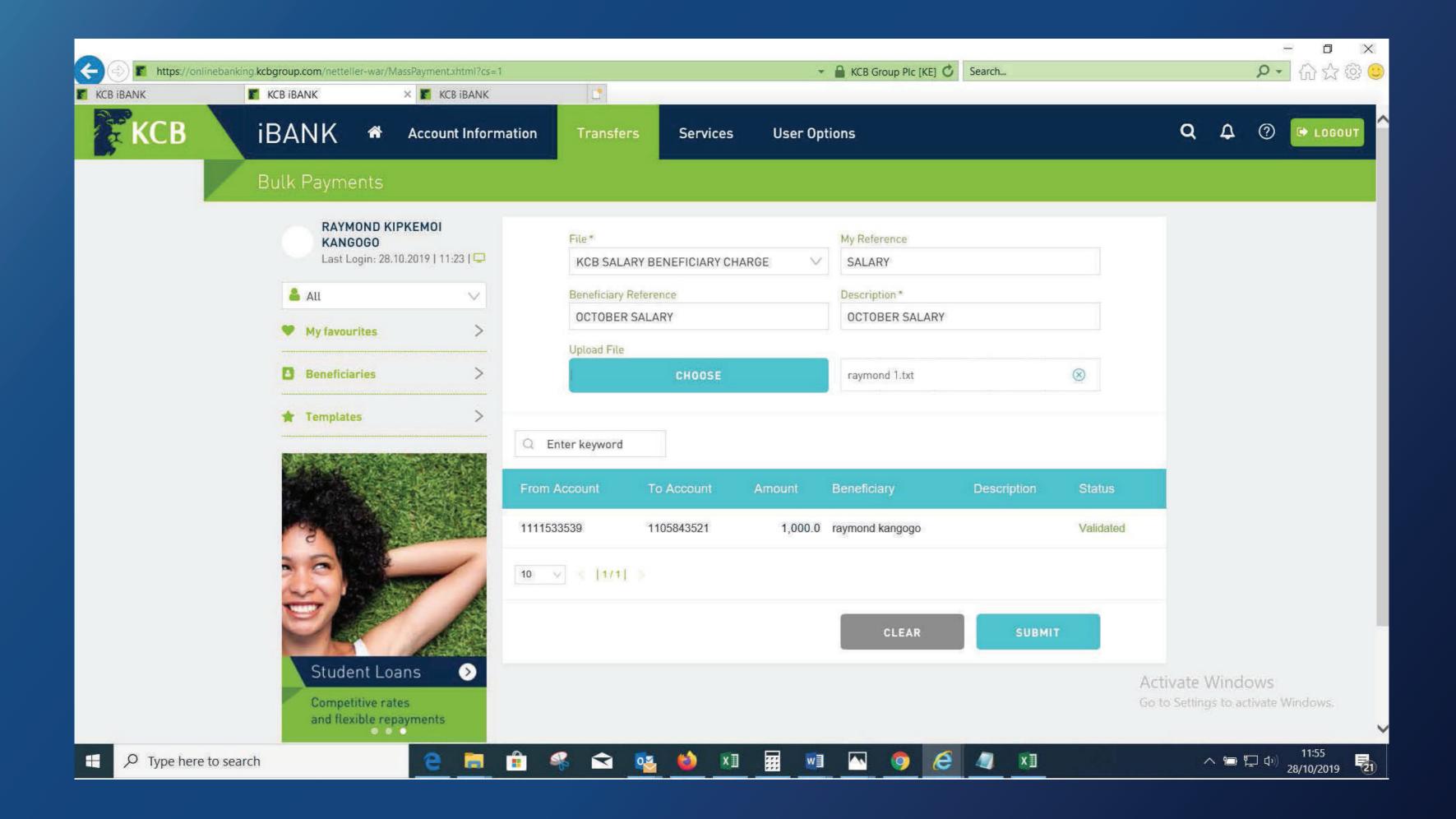








Step 4. Click on submit once the file is uploaded.









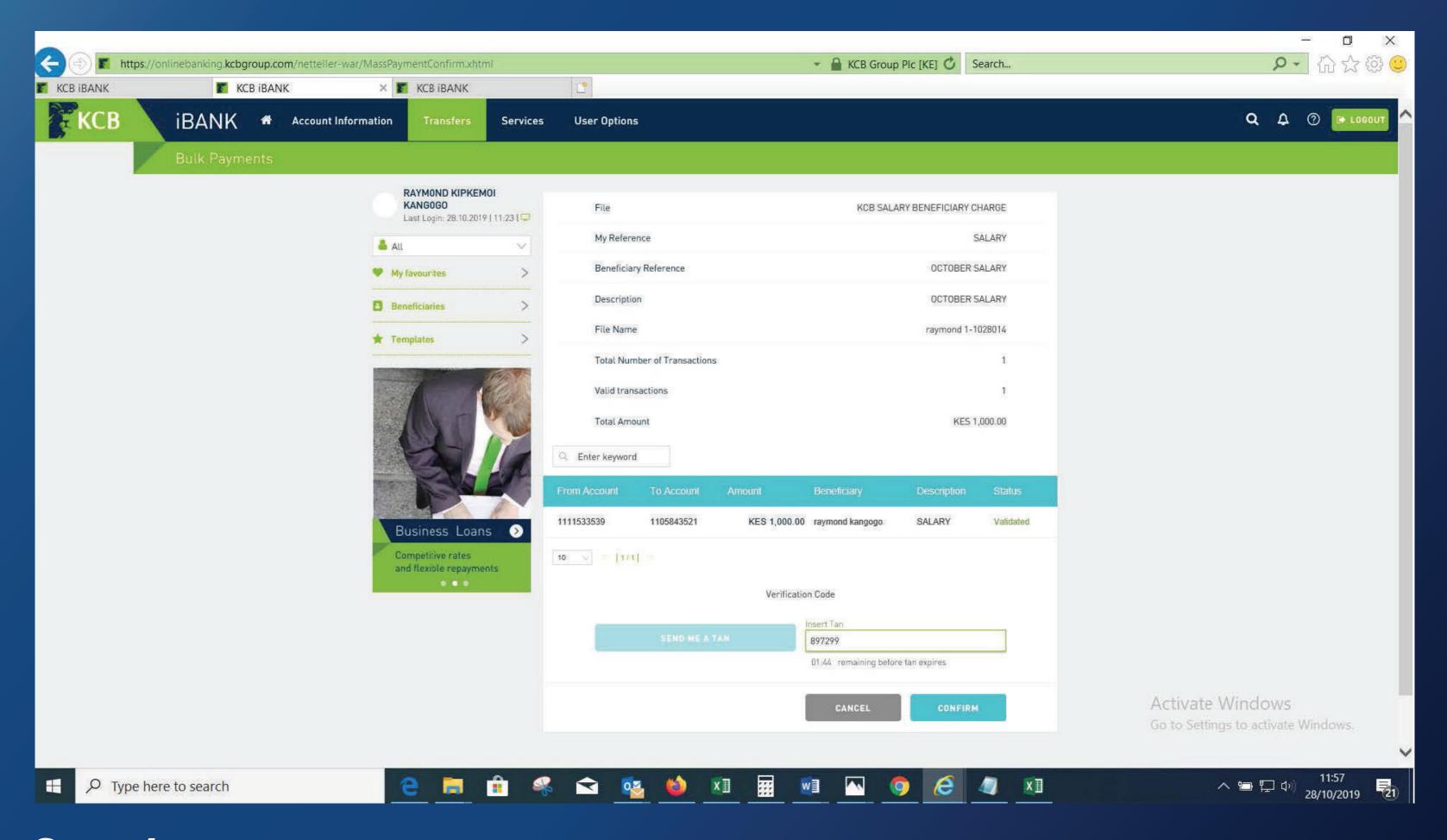






Step 5.

Confirm the transaction details and request for a tan by clicking SEND ME A TAN



Step 6. Input the tan and click on confirm



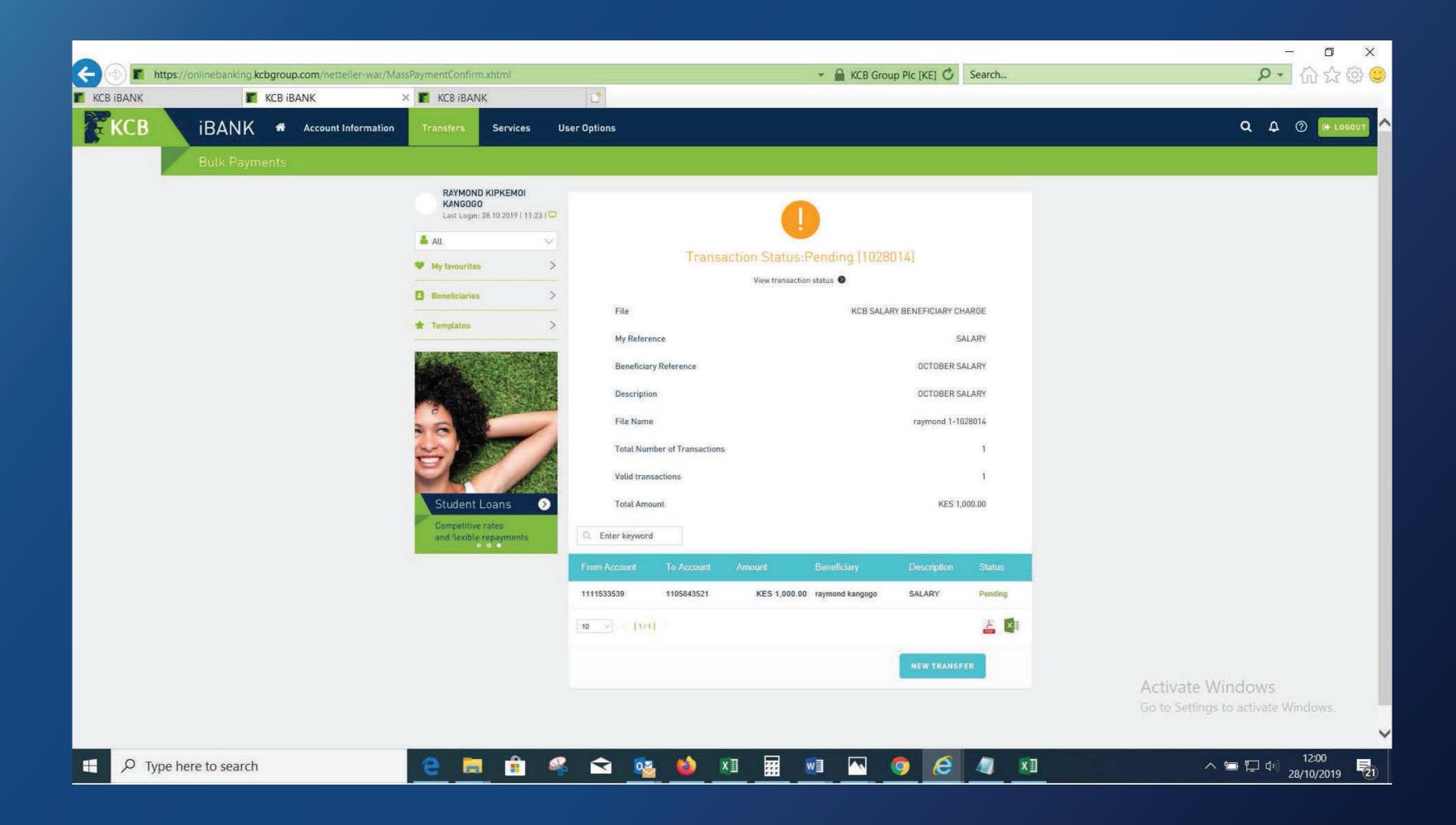








Step 7. The transaction is now complete













KCB

THANK YOU